

Department of Social and Health Services  
Olympia, Washington

**ELIGIBILITY A-Z MANUAL REVISION**

Revision #	<b>211</b>
Category / Section	<b>PAYEES</b>
Issued	<b>July 8, 2002</b>
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**Summary**

This revision replaces the single category / section of PAYEES ON BENEFIT ISSUANCES with a 3-section category containing:

Section A. – Payees on Benefit Issuances

Section B. – Authorized Representatives

Section C. – Protective Payees which is the Protective Payee handbook – Worker version.

**Section A. – Payees on Benefit Issuances**

**WAC 388-460-0001**

Renamed the WAC heading to Who may be issued cash, child care, medical, and food assistance? Added child care to the programs that can use a protective payee.

**Section C. – Protective Payees**

**WAC 388-265-1150** Protective payee—General Information Repealed

Added WAC **388-460-0020**. Who is a Protective Payee? Added other WAC references.

**WORKER**

Adds information about:

**RESPONSIBILITIES**

- When a protective payee is automatically assigned.
- Referring a complaint to State Office when a client is using their EBT card or money from their card for gambling purposes.
- Protective Payee Plans.
- How to provide protective payee services for extremely difficult cases.

**WAC 388-265-1155** Protective payee selection - Repealed

Added WAC **388-460-0025**, Who can be a protective payee?

**CLARIFYING INFORMATION  
AND  
WORKER  
RESPONSIBILITIES**

**WAC 388-265-1200**

Emergency and temporary protective payee (TANF/SFA) - Repealed

**WAC 388-265-1250** Protective payee or vendor payment due to mismanagement of money – Repealed

**CLARIFYING INFORMATION**

**WAC 388-265-1275** Assigning TANF/SFA or GA pregnant or parenting minors to protective payee - Repealed

**WAC 388-265-1300** Assigning TANF/SFA participant sanctioned for non-cooperation or nonparticipation with WorkFirst activities to protective payees - Repealed

**CLARIFYING INFORMATION**

**WAC 388-265-1375** Transfer from protective payees to guardianship - Repealed

**CLARIFYING INFORMATION**

**WAC 388-265-1450** Protective payee responsibilities and fees - Repealed

Adds a criminal background check requirement and includes the new procedures.

Added new **WAC 388-460-0030**, When is a emergency or temporary protective payee (TANF/SFA) used?

Added new **WAC 388-460-0035** When is a protective payee assigned for mismanagement of funds?

Adds that a protective payee is imposed when a client uses the EBT card or money from the EBT card to purchase or participate in gambling activities.

Gives information about how to:

- Assess the case, and
- Evaluate the case.

Added new **WAC 388-460-0040** When is a protective payee assigned to TANF/SFA pregnant or parenting minors?

Adds Head of household to the definition of minor parent. Excludes pregnant or parenting minors if they are emancipated under court order.

Added **WAC 388-460-0045**

Are clients in WorkFirst sanction status assigned protective payees?

Adds that a client in sanction status for non-cooperation or non-participation in WorkFirst is assigned a protective payee.

Explains that for sanction cases, the money left over after paying rent and utilities from the grant, is sent to the client.

Adds information about the Child SafetyNet Payments (CSNP) and that the remainder of the grant after paying rent and utilities is used for the child's needs.

Added **WAC 388-460-0050** When is a client transferred from a protective payee to guardianship?

Includes information that guardianship can only be used for TANF/SFA cases and when it is used.

Added **WAC 388-460-0055** What are the protective payee's responsibilities?

Deleted fees from WAC.

## **CLARIFYING INFORMATION**

Includes information about the main areas of responsibilities for protective payees.

Adds information about the reports that protective payees are required to complete.

**WAC 388-265-1500** Protective payee plans - Repealed

Adds what to do when a state employee suspects there is fraud or there is an allegation of criminal activity.

Added WAC **388-460-0060** When are protective payee plans done?

Adds that a copy of the protective payee plan is provided to the protective payee and the client.

Gives instructions about how to develop a protective payee plan, when and how to review these plans.

## **WORKER RESPONSIBILITIES**

**WAC 388-265-1600** Ending protective payee status and changing payees - Repealed

Added WAC **388-460-0065** When is the protective payee status ended and how is a protective payee changed?

## **CLARIFYING INFORMATION**

Explains about when to transfer a client from one protective payee to another.

**WAC 388-265-1650** Your fair hearing rights - Repealed

Added WAC **388-460-0070** What are your fair hearing rights regarding protective payment?

## **Paper Version Only**

### **REMOVE**

**Payees on Benefit Issuances**  
All Pages

### **INSERT**

PAYEES  
Section –TOC  
Section A. – Payees on Benefit Issuances  
Section B. – Authorized Representatives  
Section C. – Protective Payees  
All pages for all sections